

WEST COAST INLAND NAVIGATION DISTRICT BOARD MEETING

FRIDAY, JANUARY 22, 1993 AT 1:30 P.M.

SARASOTA COUNTY SOUTH COUNTY ADMINISTRATION CENTER

ROOM 228, 4000 SOUTH TAMiami TRAIL

VENICE, FLORIDA

A G E N D A

ADMINISTRATION:

1. Call to Order and Roll Call
2. Approval of the Minutes of December 4, 1992
3. Approval of Bills to be Paid for December, 1992
4. Approval of Treasurer's Reports for October and November, 1992
5. Approval of Deletions or Additions to Agenda

DEPARTMENT OF NATURAL RESOURCES COMMENTS:

OLD BUSINESS:

1. Review Manatee Signage Contract and Approval of Water Sports Buoy Installation
2. Report on Insurance Coverage on License Agreements
3. Report on Resolution Regarding Oil Drilling Permits

NEW BUSINESS:

1. Audit Approval and Review
2. Rehire WCIND Staff

NEXT MEETING TIME: 10:30 A.M. in Venice

SUGGESTED DATE: Friday, March 26, 1993

ADJOURNMENT

WEST COAST INLAND NAVIGATION DISTRICT

BOARD MEETING

JANUARY 22, 1993

SARASOTA COUNTY SOUTH COUNTY ADMINISTRATION CENTER

MINUTES OF JANUARY 22, 1993

A regular meeting of the West Coast Inland Navigation District was held on Friday, January 22, 1993, at 1:30 p.m. at the Sarasota County South County Administration Center, Room 228, Venice, Florida.

COMMISSIONERS PRESENT: Ray Judah, Chairman
Wayne Derr, Secretary
Kent G. Chetlain, Treasurer
Sue Dudley, Charlotte Co. Alternate

COMMISSIONERS ABSENT: Richard J. Leonard, Vice-Chairman

STAFF PRESENT: James M. Armstrong, Executive Director
Connie McLenna, Administrative Assistant
Philip E. Perrey, Counsel

ADMINISTRATION:

Chairman Judah called the roll. Commissioner Derr moved to approve the minutes of December 4, 1992. Commissioner Chetlain seconded. Motion carried unanimously. Commissioner Derr moved to approve bills to be paid for December, 1992. Commissioner Chetlain seconded. Motion carried unanimously. Commissioner Derr moved to approve the Treasurer's Reports for October and November, 1992. Commissioner Chetlain seconded. Motion carried unanimously. Mr. Armstrong had three items to be added to the Agenda. Item #4. under Old Business will be the Signed Lease for the License to Use Agreement at the Fishermen's Wharf in Venice. Under New Business, item #3 will be a presentation by Mote Marine Labs, and item #4 will be a Manatee County request to redirect a project funding to another project. Commissioner Chetlain would like the Treasurer's Reports to have a comma added where appropriate to make clear the distinction between millions and thousands. Mr. Armstrong will ask the accountants to do so.

OLD BUSINESS:

Review Manatee Signage Contract and Approval of Water Sports Buoy Installation. Mr. Armstrong said the low bidder, Ram Marine, has the necessary license, insurance, and there is no reason not to proceed with him. We have signed a letter of intent, and he is set to begin work on February 1, 1993, at a cost of \$51,020. Signs will be delivered next week from Signs and Designs of Cape Coral in the amount of \$24,190. At the last meeting we approved the buoys for

the water sports area in Roberts Bay up to \$7,827 for their manufacture. At that time we did not know that we would have to manufacture anchors and the anchors would weigh 500 lbs. apiece. Mr. Armstrong has negotiated with the installer of the signs to manufacture the anchors and install them at a cost of \$5,500. He will be on the scene already with a barge and crane to install the pilings. We felt there would be no cost savings by going out and getting other bids. \$90,000 has been budgeted for this entire project. Mr. Armstrong said we would be lucky to come in under budget. Commissioner Chetlain moved to approve the manufacture of anchors and their installation by Ram Marine. Seconded by Commissioner Dudley. Motion carried unanimously. Commissioner Derr said the Sarasota County Board of Commissioners authorized a letter to DNR requesting the speed limits be increased from 25 to 30 mph in the IWW and to eliminate approximately 18 of the signs. Mr. Armstrong has written to Mr. Frohlich at FDNR reviewing his understanding of the liability issue, i.e. that if FDNR is the permittee, WCIND would be relieved of any liability after the installation of signs. If DNR feels otherwise, they are asked to respond by February 1, 1993.

Report on Insurance Coverage on License Agreements: Counsel's report is to the effect that we have adequate insurance and no changes were necessary. Mr. Armstrong recommended we accept his report. Commissioner Derr moved to approve the counsel's report. Commissioner Chetlain seconded. Motion carried unanimously.

Report on Resolution Regarding Oil Drilling Permits: The Resolution was forwarded to the Governor and Cabinet and to the Board in each of the four counties. Responses have been received from the Secretary of Agriculture and the Attorney General indicating they had already voted against these permits and would certainly take our Resolution into consideration.

Approval of the Fishermen's Wharf License Agreement to Use a Portion of the WCIND Right of Way: Mr. Armstrong indicated on maps the portion of WCIND land we will lease to him on an annual basis so he can accommodate his docks. The owner has all the necessary permits. The docks have fallen apart and are now being replaced. The lease is for \$1,555 a year, about the same as for other leases. The Board had some environmental concerns about leases in general. Commissioner Judah wondered if it would be possible to obtain copies of the application and permits. Mr. Armstrong said it was over 90 pages long. Commissioner Chetlain wondered about a study on the environmental concerns. Commissioner Derr moved to approve the lease agreement. Commissioner Chetlain seconded. Motion carried unanimously.

NEW BUSINESS:

Audit Approval and Review: Mr. Armstrong had comments to make regarding items on pages 18 and 19. This refers to the auditor's comments that files did not always contain proof that matching requirements were met. With Board approval, we will include on all

new agreements under item 15 Special Requirement that each county certify that matching requirements were met as per the application when they request payment. Commissioner Derr moved to approve this recommendation. Commissioner Chetlain seconded. Motion carried unanimously. The auditor also commented that some amounts were supported by purchase orders but not by actual paid invoices. This applied to one project only out of the four counties. Back-up information had been requested but not received by year-end. The auditor mentioned that it is not possible to ascertain the purpose of each specific expenditure for certain law enforcement contracts. Mr. Armstrong would suggest that we require that any agency by letter clearly certify that all expenditures are for marine enforcement only. Commissioner Derr moved to approve Mr. Armstrong's recommendation. Commissioner Chetlain seconded. Motion carried unanimously. Another comment from the auditor said we were not receiving quarterly status reports on all projects. We have written to all county liaison people regarding these reports. Some comply. Most do not. Mr. Armstrong suggested that we enforce the terms of the agreement which clearly states that quarterly reports are to be sent on December 31, March 31, June 30, and September 30 of each year. The Board agreed. Also, the auditor feels that we should, by letter, let the counties know that tangible property acquired by the grant should be recorded in the property records for that project. These projects can be audited and probably some should be. Commissioner Derr moved to approve Mr. Armstrong's recommendation that we implement the auditor's recommendation regarding tangible personal property. Commissioner Chetlain seconded. Motion carried unanimously.

Commissioner Dudley questioned the amount of \$289,131 for Charlotte County on page 10 of the audit. Mr. Armstrong replied that is the amount of money that was spent between 1957 and 1972 for acquiring spoil areas, right of ways, and easements.

Commissioner Derr moved to approve the auditor's report. Commissioner Chetlain seconded. Motion carried unanimously. Commissioner Derr moved to have the Chairman at September 30, 1992 sign the Annual Financial Report and send it to the Comptroller. Commissioner Chetlain seconded. Motion carried unanimously.

Rehire WCIND Staff: Commissioner Chetlain moved to rehire the WCIND staff. Commissioner Derr seconded. Motion carried unanimously.

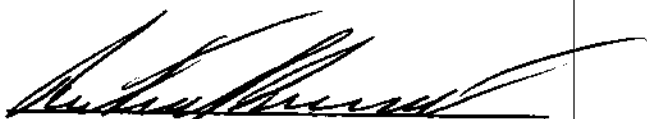
Mote Marine Request: Mr. Armstrong introduced Dr. Kumar Mahadevan and Michelle Wells from Mote who made a presentation seeking conceptual approval for a project. This will be to construct a Marine Mammal Research and Rehabilitation Center which will provide significant educational benefits to the general public. Mote is specifically asking for a grant of \$386,667 which will be used to design construction drawings for a visitors center and a multi-purpose room for the environmental education facility. This request will have to go through Sarasota County as it prepares its budget for the following year.

Mr. Armstrong said money would be no problem in funding this request. Commissioner Derr moved to conceptually approve Mote's request. Commissioner Chetlain seconded. Counsel Perrey pointed out that WCIND grant money may not be used for project-related pre-construction costs, surveys, appraisals, etc. on county-sponsored projects. Mr. Armstrong said only about \$40,000 - \$50,000 of the request is for permits, surveys, architectural fees, etc. The rest is for construction-related items. Motion carried unanimously.

Manatee County Request to Redirect funds from M-39, Sheriff's Safety School, to a Marine Crime Watch Program. Commissioner Chetlain moved to approve the redirection of funds. Commissioner Derr seconded. Motion carried unanimously.

NEXT MEETING TIME AND DATE: 10:30 a.m. in Venice, Florida.

ADJOURNMENT: 3:20 p.m.



RICHARD J. LEONARD, VICE-CHAIRMAN



Wayne Derr, Secretary