WEST COAST INLAND NAVIGATION DISTRICT
APPROVED MINUTES OF JUNE 24, 2016 BOARD MEETING
LEE COUNTY BOARD CHAMBERS
FORT MYERS, FLORIDA

Commissioners Present	Stephen R. Deutsch, Chair John Chappie, Vice Chair Charles Hines, Treasurer Larry Kiker, Secretary
Staff Present	Justin D. McBride Philip E. Perrey, Legal Counsel

Chair, Stephen R. Deutsch opened the meeting at 10:00 A.M., with the Pledge of Allegiance.

AGENDA CHANGES – Deletions: Memorandum of Agreement with the Army Corps of Engineers, and the Purchase Agreement with Florida DOT.

PUBLIC COMMENT: Lieutenant Nyce from the Lee County Sherriff's Office commented on the beneficial assistance that WCIND gives to the law enforcement agencies in the District.

LEE COUNTY PRESENTATION - given by Michael Campbell on the current navigation projects, navigational aids, and derelict vessels in Lee County.

U. S. ARMY CORPS OF ENGINEERS COMMENTS – Mr. McBride introduced Laurel Riechold, Senior Project Manager.

- Ms. Riechold updated the project status for Matanzas Pass Dredging that is set to begin next week.
- Ms. Riechold added that a Bathymetric Survey for the GIWW has been completed.
- Ms. Riechold noted that Corps staff is working through some details of the Contributed Funds Agreement (CFA) and anticipate presenting it at the next board meeting.

CONSENT AGENDA –

Commissioner Hines motioned to approve the Consent Agenda.
Commissioner Chappie seconded the motion.
Motion approved unanimously.

ADMINISTRATIVE AGENDA –

- Regional Derelict Vessel Initiative - Mr. McBride requested a transfer of $65,000.00 from undesignated reserves to fund the Regional Derelict Vessel Initiative. Mr. McBride noted that this will become a CAP project annually. Discussion ensued about the amount being adequate to meet the current DV removal costs for all counties. Mr. McBride added the District will seek State funding assistance. Commissioner Hines inquired on how these funds will be distributed. Mr. McBride noted that it will be first come first serve and will address a new policy for emergency funding that will not deplete this fund.

Commissioner Chappie motioned to approve the transfer of $130,000.00 from undesignated reserves to fund the Regional Derelict Vessel Initiative.
Commissioner Hines seconded the motion.
Motion approved unanimously.

- Strategic Planning Initiatives – Mr. McBride requested a transfer of $200,000.00 from undesignated reserves to fund the Strategic Planning Initiatives. Mr. McBride noted that the funding is for the Dredge Material Management Plan, full scale evaluation of all our properties, the GIWW, and preparation of the 5, 10, 15 and 20 year plans, and the commercial landing assessment and capacity study.

  Commissioner Hines motioned to approve the transfer of $200,000.00 from undesignated reserves to fund the Strategic Planning Initiatives.
  Commissioner Chappie seconded the motion.
  Motion approved unanimously.

- Charlotte County Trestle Regional Navigation Project - Mr. McBride requested a transfer of $575,000.00 from undesignated reserves to fund the Charlotte County Trestle Regional Navigation Project. Mr. McBride noted that there are sections that are eligible and ineligible, Charlotte County will be funding the ineligible sections.

  Commissioner Chappie motioned to approve the transfer of $575,000.00 from undesignated reserves to fund the Charlotte County Trestle Regional Navigation Project.
  Commissioner Hines seconded the motion.
  Motion approved unanimously.

Preliminary Budget Comments – Mr. McBride noted that county funding requests make up approximately 85% of the budget and the administration approximately 15%. Mr. McBride recommended using the current millage rate of .0394 to prepare the budget. Commissioner Hines recommended preparing two (2) preliminary budgets using the roll back rate and the current millage rate.

Commissioner Kiker motioned to prepare two preliminary budgets using the current millage rate of .0394 and the roll back rate.
Commissioner Chappie seconded the motion.
Motion approved unanimously.

Annual Audit Report – Mr. Jeffery Gerhardt, with CSL, CPA's presented the September 30, 2015 Audit Report and Financial Statements.

Commissioner Chappie motioned to receive the September 30, 2015 audit report and financial statements.
Commissioner Hines seconded the motion.
Motion approved unanimously.

OLD BUSINESS – Mr. McBride provided a report on the progress of the legal counsel replacement.

- Eight applications were received and one didn't meet the minimum qualifications.
- Phone interviews were conducted with 6 of the 7 remaining; one was on a leave of absence.
- 4 top candidates have been selected
- The legal counsel reports to the Executive Director and the Board. Each year, the Board passes a resolution authorizing the Executive Director to enter into a one year contract with legal counsel.
- The Board discussed the matter and directed Mr. McBride to interview the top 4 candidates. If one stands out above the rest Mr. McBride may recommend the selection of that person at the August 26, 2016 Board meeting. If there are 2 or 3 candidates with satisfactory qualifications, the Board will interview them at the August 26, 2016 Board meeting.

Commissioner Chappie motioned to confirm the process discussed by the Board in the preceding paragraph.
Commissioner Hines seconded the motion.
Motion passed unanimously.

WCIND COUNSEL'S REPORT –

- Executive Directors Evaluation – Counsel Perrey noted that the tabulation of scores the average is 4.48 very good. Counsel Perrey stated that in Mr. McBride's contract there is a provision for merit increases and a cost-of-living adjustment.
- Cola Adjustment - The Bureau of Labor Statistics Consumer Price Index Urban Wage Earners for May 2016 is .07%.

Commissioner Hines motioned to increase Mr. McBride's salary as of October 1, 2016 by 3% and with the COLA of .07.
Commissioner Kiker seconded the motion.
Motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT –

- Manatee County –
  - Met with ITPO and a scope of work is being crafted.
  - Coquina Dredging Project permits are in hand. Remediation work is needed in the adjacent sea grass bed.
  - Notice of General Permit – discussion with county staff on boundaries or channel segments covered by the GP.
  - Working with county staff to assist with the Palma Sola Bay project.

- Charlotte County –
  - Trestle Project collaborating on bid specifications and interlocal agreement.
  - Charlotte Harbor Fisheries Forum – continue to provide technical assistance as requested.
  - Donated use of vessel to the Charlotte County Sea Grant/Parks and Recreation.

- Lee County -
  - Big Carlos Pass – Congressional Delegation has helped move permit forward.
  - The DEP has awarded WCIND $109,000.00 reimbursement for the Big Carlos Inlet Study, and WCIND will be applying for DEP funding for construction.
  - Matanzas Pass – conference call with Lee County, Town of Fort Myers Beach, and ACOE regarding future placement of material.
  - Miserable Mile – moving forward.
  - Provided clarification to grant applications as requested.

- Sarasota County –
  - Working with the City of Venice on obtaining consent to use of easement for library parking.
  - Working with the City of Venice on Anita's Sandcastle resolution (South Jetty).
  - Working with County on North Jetty hot dog stand issue resolution.

- Regional/District Projects –
  - Participated in the University of Florida Sea Grant Strategic Planning Session – funds may be available through the UF grant process.
  - Review and ranking of District Legal Counsel applications.
  - ACOE boat tour of the GIWW scheduled for October 24 – 28, 2016.
  - Working with ACOE and USCG to create a comprehensive approach to all federal projects to maximize the use of federal funds spent on the west coast of Florida.
  - Mr. McBride completed his required continuing education courses related to investment practices and products.
  - WGCU Mullet Documentary "Tale of Two Fish" was released – over 40,000 views of the documentary to date.
  - Transition from Wells Fargo to Capital Bank is nearly complete.
  - Crafting request for qualifications to qualify firms to perform Derelict and Abandoned Vessel removal.
  - Provided comment to FFWCC on re-tooled Derelict Vessel grant process.
  - Participated in Sarasota County hurricane drill – evaluated WCIND's role in emergency preparedness.
  - Discussing real estate issues with ACOE Chief of Real Estate in Jacksonville to streamline real estate projects as they relate to obtaining consent to easements on District properties that have permanent ACOE easements.

COMMISSIONERS' ITEMS –

Commissioner Chappie asked for Mr. McBride to do a presentation to Manatee County Board of Commissioners in the near future.

NEXT MEETING DATE AND TIME: Regular Meeting Friday, August 26, 2016 at 10:00 A.M, Charlotte County, Council Chambers Room 119, 18500 Murdock Circle, Port Charlotte.

Meeting adjourned 11:34 A.M.

Stephen R. Deutsch, Chair

John Chappie, Secretary